

# To Create a Parent Portal Account

www.dadeschools.net

1. Visit the Miami-Dade County Schools website at [www.dadeschools.net](http://www.dadeschools.net).
2. Click on the orange "Parents" section near the top.
3. Click "Create an Account" (located just under the Login to Parent Portal button.)
4. Read the M-DCPS Acceptable Use Policy and click "I Agree".
5. Complete Parent Portal Account Registration System Page:

**Attention School Volunteers:** If you have already registered to be a School Volunteer please use your previous account to login. If you have forgotten the Username or Password of your old account [click here](#) to have it emailed to you. Thank you.

### Parent Portal Account Registration System

Please enter the following:

\* Required Fields

**1** Parent First Name \*

Parent Middle Name (optional)

Parent Last Name \*

**2** Create parent account password (must be exactly 8 characters) \*

Re-enter password \*

**3** Email (ex: myemail@dadeschools.net) \*

Re-enter Email \*

OR

I want M-DCPS to provide me with an email.

**4** For security purposes, please type the code from the image. Can't read it? [click here](#)

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6. You will receive an email with a link. You must click the link to activate your account.
7. You will need to ADD your child(ren) to your account. **YOU MUST OBTAIN A PARENT PIN NUMBER FROM THE SCHOOL.** Each child has their own unique PIN number. Only the school your child is enrolled in can give you this number.
8. It may take up to 48 hours after you add students to your account for them to appear. Once they do, you will be able to access the Electronic Grade Book at anytime and see your child's progress.

**IMPORTANT TIP:** The grade book can EMAIL YOU updates! Open your child's grade book. It will say "Email Subscriptions" on the left hand side near the bottom. (You may be asked to enter your email address.) There are several reports that you can chose from!